



Application Procedures for Initial Principal Licensure

When you have completed all required coursework for the Initial Principal License, you can begin the process of application through the Colorado Department of Education (CDE) - www.cde.state.co.us & cdedirector@cde.state.co.us. Please note that as CDE refines the on-line process, some procedures listed below may change and will be updated on their website.

Approved Program Verification Form

Please print the Approved Program Verification Form (see instructions above), complete the top application of the verification form and email it to cdedirector@cde.state.co.us. When the verification form is completed at UNC, it will be returned to you by email. Our first meeting will be held after you have contacted us.

Student Information Form
Please complete and include with the Student Information Form and use it to

PRAXIS Score Report
Please email a copy of your PRAXIS score report to cdedirector@cde.state.co.us

Starting and Submitting Application to the State
As soon as you receive the complete PRAXIS score report and Colorado identification

In summary, at the end of the semester you will submit to me the Approved Program Verification Form, Student Information Form, and a copy of your Principal PRAXIS score report.

Please feel free to contact me with any questions. Email is the best way to reach me.

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