HONORS
INTERDISCIPLINARY PROGRAM
HANDBOOK
2019-2020

Honors Students on the New Student Retreat

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Loree Crow, Director for Honors and Scholars

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Student Lounge, Seminar Room & Computer Lab
Michener L-98, Lower Level

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- Take intellectual risks
- Ask challenging questions
- Make interesting connections
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- **Unity in Diversity**–Honors students come from a variety of backgrounds and have diverse academic and social interests. Together, they form a community of highly motivated learners.
- **Honors Events**–Students and faculty are invited to participate in a variety of regular events including New Student Retreat, Coffee with the Professors, Honors Colloquium Series, Honors Workshops, Ice Cream Socials, Mind Files Nights, Research Day, and Academic Excellence Week.
- **Personalized Advising**–All Honors students enjoy personalized advising from university faculty and Honors staff.
- **Faculty mentoring** – Honors students can meet faculty mentors who serve as departmental honors liaisons and may go on into the Upper Division Honors Program to complete a faculty-mentored Honors Project.
- **Honors Residence** –Students in the Honors Program have the option to live in the Honors Residential Learning Community or the Leadership Studies Interest Community (space limited, first come, first served).
- **Honors Conferences**–Honors students have opportunities to attend and present at regional and national conferences such as the National Conference of Undergraduate Research.
- **Honors Publications**–Honors theses are placed in the permanent collection in Michener Library and students have the opportunity to submit their finished research articles for publication in undergraduate research journals.
- **Local and National Leadership Opportunities** – Students can participate and become officers in Student Honors Council, leading the campus Honors community with the planning of social, community service, networking, and recruitment events. The UNC Honors Program is also part of the larger National Collegiate Honors Council (NCHC) and students have the opportunity to become regional or national officers, serve on committees, attend conferences and participate in national programs such as *Partners in the Parks* and *City as Text*.
- **Recognition**–On their diplomas and transcripts, Honors students are recognized as "Honors Interdisciplinary Program" graduates. At commencement, Honors students wear a gold stole in recognition of their achievement to show affiliation with all students graduating from programs within the Center for Honors, Scholars and Leadership.

- " **Self-Designed Theme option (9 credits):** Students may develop a theme and designate course options to explore the theme option. Themes may include a specific research related topic or issue (e.g. poverty, sports injury recovery), a concept (e.g. aesthetics), a question (e.g. what is truth?), or a professional area of study (e.g. law, leadership).
  - o Three curricular options (minimum of 9 credit hours) must be completed and will include a mix of the following:
    - HON, LEAD or MIND lower division courses and/or
    - Course by Contract and/or
    - Study Abroad experience and/or
    - Internship relevant to major, career or honors theme
  - o As the students complete each course/option, they will write a reflection on the course in relation to the chosen theme or "Life of the Mind" theme and will submit the reflection along with one sample of coursework to their honors learning portfolio.
- ! **Complete Honors Connect co-curricular program to demonstrate evidence of community and professional engagement during the student's undergraduate studies.**
  - " Students are required to attend 6 honors designated activities, workshops or events to enrich their college experience and to engage them in the community and inspire civic commitment. These activities can be completed at any time <u>before</u> being awarded the HIP certificate. Options will be provided each semester and communicated through the honors listserv. (Examples include Schulze series speakers, Catalyst, Honors community service events.)
  - " Students will log their event attendance in their Honors Learning Portfolio with short reflections on each.
  - " Students must also attend two advising activities each semester (three during the first semester) which may include:
    - " Group Advising Sessions
    - " 1:1 Advising appointments with the Honors Program Staff Advisor
    - " Designated Honors Workshops
- ! **Complete the Honors Learning Portfolio**
  - " The learning portfolio will include reflections after each course, after each enrichment activity, along with a final reflection on the student's overall experience and sample coursework from each of the honors-designated course options demonstrating the Student Learning Outcomes.
- ! **Students in HIP will be invited to begin Upper Division Honors as early as their 2nd year** as long as they have met the following:
  - o 3.25 cumulative GPA
  - o Completed HON101
  - o Completed LIB151 or alternative

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Being an Honors Student is about more than just academic course work. It is also important that Honors Students become active members of their Program as a way to broaden their experience base and develop problem solving and critical thinking skills. Honors Connect is required to be eligible for any honors scholarships. \ *!0!A#0$*!('!1#6#/(43$@!:(%.!0!4#&*($0/!#%.3-!0$1!4&('#**3($0/!1#A#0$(&!3$!($#i*!13*-34/3$#! 0/($@!>3%.!0!*#$*#!('!-(AAF$3%7!>3%.3$!%.#!)($(&*!?&(@&0A+!#0-.!)($(&*!]3&*%!a#0&R]&#*.A0$!*%F1#$%!*.(F/1! 0%%#$1!)($(&*!?&(@&0A!#6#$%*!0*!'(//(>*Q!

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Students should participate in the following to **<u>maintain active status</u>** for scholarships:
" <u>One</u> Honors event or program activity <u>each</u> semester (See list below) AND
" <u>Two</u> Honors Advising Meetings/Workshops each semester. First semester HIP students must attend <u>three</u> advising meetings and/or workshop sessions.

Students should participate in the following to **<u>complete HIP</u>**:
" <u>Six</u> Honors-sponsored events or activities <u>total</u> (may happen in any semester – for instance may attend 2 in first semester and then 4 in the final semester to count as the 6 activities)(Activities may be honored -1.5 -1 a

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Regular news and updates from the Honors Program and the Student Honors Council are sent through the Honors listserv. This is the best way for students to obtain current information on all Honors Program news, funding opportunities, Student Honors Council events, Schulze Speaker events, and other items of interest to UNC's Honors community. All new Honors Students are automatically subscribed to this Listserv. If you are not receiving e-mails from the Honors listserv (there is normally at least one per week during the Academic Year), then please send an e-mail to honors@unco.edu to ask to be subscribed.

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The URL Link to the UNC Honors Program Facebook Community Page is
https://www.facebook.com/UncsHonorsProgram/. Come like the group! Many notices and event announcements will be posted here. !

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, 74>$#=>?7<>869$ e orks closely with the president and the HSL office staff to best serve the council, creates bi-monthly agendas for the whole council and executive committee meetings, aids the group in their endeavors and provide support when applicable and coordinates pre/post event planning sheet deadlines.

/=>5?I=>=9$U.#!U&#0*F&#&!!leads the Fundraising Committee, is responsible for keeping the financial records of the Student Honors Council honestly and accurately, informs other members of the Student Honors Council of the financial status of the organization, is responsible for making payments and accepting receipts as directed by the president and other members of the council, and assists the president with preparing the annual budget

'>4=>65=N9 Takes minutes during meetings, emails those minutes to the whole council within 48 hours of the meetings, uploads minutes to the Dropbox (or other digital organizational tool), and helps maintain organization for the council as a whole.

! 383=?$ - >?7<>86$* ???65869 Begins position upon selection as the Honors RA through the regular RA selection process with Residential Education. Potential candidates for the Honors RA position should contact the Director for Honors at the beginning of the RA application process. This position then, in addition to regular RA duties, promotes events within the Honors Learning Community, assists council in event marketing (to their residential community)

Honors Interdisciplinary Program
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Required for HIP completion. Please turn in your portfolio by the following deadline if you are graduating in that semester (if not graduating, the portfolio may be turned in the following semester after completing the curricular requirements):
- **Fall Completion: December 1**
- **Spring Completion: May 1**
- **Summer Completion: August 1**

The Honors Learning Portfolio is an Honors Interdisciplinary Program requirement that helps you to reflect on your learning during your time in HIP. Through this portfolio, you will be able to share your learning process and achievements as an HIP student. The portfolio must include documents from each of the classes that you completed for your HIP requirements, and must show evidence of your work in all student learning areas. The portfolio itself should be in a three-ring binder, organized with a divider and label for each section and class. The portfolio project requires documentation from each of your HIP courses, so you need to review the requirements now and begin collecting materials in your first semester!

Electronic Portfolios

You may create an electronic portfolio that includes all of these elements. A template for an electronic portfolio will not be provided; instead the student may develop their own format, as long as it can be submitted as either a single document (such as a pdf) or as a link to an internet based document. Collecting and or/submitting your portfolio through the Canvas e-portfolio tool is encouraged. At the very least, it is the ideal location to store course work documents for later printing. Canvas portfolio tools are easy to use, and include templates and help guides.

Cover Page
Please create a Portfolio Cover Sheet and insert that page as the first page in your portfolio binder. The cover page must include:
- "Honors Interdisciplinary Program Learning Portfolio"
- Your name
- Bear email
- Majors & Minors
- Date Submitted
- Optional: photos, images, artwork, designs

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Section 1: Achievements in Learning (Divider 1)
In this section, please include:
- Current unofficial transcript (print from URSA)
- Current resume/vita

Section 2: Evidence of Learning (Dividers 2-6)
In this section, please include documentation of academic work from your honors classes that demonstrates your learning in each of the five Student Learning Outcome areas (see form.) You are required to include documents from each of your HIP classes (3 core classes plus your HON101 (or HON100 or MIND 100 for the FA2015 cohort) and your library course) with a separate tab for each class. Together, this collection of your work should include materials from each of your HIP classes AND address all five learning outcomes. Please use the form provided to organize your submission for this section, and place it behind the Evidence of Learning section divider, before the first divider for class. You may submit more than one document from a class in order to demonstrate the learning outcomes.

Examples of documents: Documents for this section could include research papers, any type of written assignment, reflections from a class, field experience logs, creative work (written, performance recordings, photos of visual work, etc.), discussion posts, data spreadsheets, tests, etc. If possible, also include feedback and/or outside assessment of your learning. This could include instructor feedback on an assignment, test scores, graded lab reports, feedback on a research project, peer review of your work, a supervisor's evaluation of your work in a practicum or other fieldwork, etc. If you are utilizing a course by contract for your HIP requirement, we highly recommend that you include the contracted additional coursework in your portfolio.

Reflection on Courses: Students who are in the Fall 2017 cohorts and beyond must write a reflection on each course in their 3 course track sequence. If you are completing the theme track, you should reflect upon how that particular course added to their understanding of the theme. If you are completing the Life of the Mind track, you may reflect broadly on how that course contributed to your understanding of the Life of the Mind (in other words, how did the course impact how you think about thinking). Each reflection should be no more than one page.

Section 3: Co-curricular Activity Documentation (Divider 7)
In this section, please create a document that lists the honors co-curricular activities in which you participated. The minimum includes six honors or HSL sponsored activities completed by the time you have completed the program. A template is provided. Please include <u>one</u> reflection (2 pages in length) that articulates how these co-curricular activities supported your learning outcomes and learning environment.

Section 4: Process Reflection (Divider 8)
In this section, choose any two

- How has the portfolio process enhanced your Honors experience?

Section 5: Learning Goals (Divider 9)

In this section, you are asked to identify and explain a few of your future learning or professional goals. In 2-3 pages, please identify two or more learning and/or professional goals, explain why those goals are important to you, and share your thoughts about how you might go about working toward those goals. Here are some general topic areas to get your thinking started (suggestions, not required):

- Plans to increase learning in certain areas
- Expand ways of learning
- Apply learning differently
- Connect learning in other ways
- Plans to develop yourself as a professional in your field
- Use learning in other areas like volunteer work, hobbies, or an internship
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Submit this form with the initial faculty signature by the fifth week of the semester, keeping a copy for end of semester signatures. After the course is completed, including the "enriched" work, submit the form the second time to the Honors office within one week of the end of the semester. Please contact the Honors Program office at (970) 351-2940 with any questions.

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" Please list the additional work to be completed in this course in order for it to be counted as an Honors Course (attach an additional sheet if required):

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The student completed the additional work in a satisfactory manner.

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For information on guidelines and a list of materials to be submitted upon completion, see the Honors Program Handbook. Please contact the Honors Program office at (970) 351-2940 with any questions.

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Check the option being used for Honors Requirements:
$ **International Student Exchange**

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Check the option being used for Honors Requirements:
- $ **International Student Exchange (ISE or ISA programs)**
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