

**Registrar - Initial Review**  
Initial Submissions go directly to the RO Curriculum Team for technical review (identify gaps in documentation, resolve potential discrepancies or questions, identify impacted departments and make updates for catalog standards).



***IF APPLICABLE***  
**Impacted Unit**  
Proposal is routed to one or more academic units to provide an impact statement. **Submitters/RO staff select "Yes" under External Impact and choose one or more units from the list.**



**Unit Leader - Unit Review**  
Checks accuracy of submission (edits as needed); Verifies disciplinary appropriateness and resource availability.



**College Curriculum Committee**  
Checks accuracy of submission; provides feedback regarding consistency with college obq (o) and (g).